



Contact:

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TO: Board of Directors
FROM: Ruth Floyd, Executive Director of Business Services
SUBJECT: Authorization to Call for Bids - Window Blinds
DATE: January 16, 2024
TYPE: Action Needed

Window blinds covering most of the elementary and middle school windows need replacement due to age, condition, and safety. The district will replace any corded blinds with cordless and install new blinds at windows adjacent to entry/exit doorways. Blinds need to be in good operating condition in the event of an emergency where lockdowns are required.

Timeline	Summer 2024
Estimated Cost	\$202,500.00 (plus tax)
Advertisement	21 days prior to Bid Opening (1st of 2 advertisements)
Bid Opening	March 2024
Contract Award	April 2024
Anticipated Start	June 2024
Anticipated Completion	August 2024

Recommendation: It is recommended that the Board approve authorization to Call for Bids for the District-wide Window Blinds Replacement project.